

THE ESSR MEETS NATIONAL SOCIETIES

1. Aim

- 1.1. The ESSR meets * National Societies program is directed to the countries in which the MSK discipline has already been structured, within the national Musculoskeletal Radiology Society , or in case there is no MSK separate society with the national radiology society in terms of specific educational paths or recognized professional subspecialty (from now on, these countries will be called “hosting countries”).
- 1.2. The aim of the ESSR meets * National Society program is threefold: a) to offer high-quality advanced teaching in the field of MSK radiology to the members of National Musculoskeletal Radiology Societies, incl. MSK subspecialty groups; b) to establish liaisons between ESSR and National Radiology Societies to attract and encourage active participation of their members in the ESSR activities (ie. ESSR membership, use of the educational platform etc.); c) to encourage closer relationships and create the conditions for endorsement and implementation of ESSR guidelines and educational paths. D) to facilitate of young radiologist in the ESSR in any of the initiatives such as the young club or the AVATAR initiative
- 1.3. The MSK National Society committee will coordinate the program together with the ExCom. The current pass president and the president act as the chairperson and co-chairperson of the program.
- 1.4. The ESSR meets * National Society program is designed for Europe. Regarding extra-european countries, options to take include a) activation of the outreach program; b) an *ad-hoc* meets* program following bilateral intersocietal agreement (es. ESSR meets SSR) through the intersociety committee and the different committees and subcommittees of the ESSR.

2. The ESSR meets * Program

- 2.1. The ESSR meets * National Society program consists of the conjoint organization of an on-site educational course by ESSR and the hosting country (local Radiological Society).
- 2.2. The theme of the course will be decided based on a conjoint decision of ESSR and the hosting country, which can also suggest the speaker team to be involved by the ESSR side.
- 2.3. The course should be focused to a specific theme and targeted to an audience of people who has advanced level of competence, knowledge, and practice in MSK radiology.
- 2.4. These courses will be closed and targeted to people coming from the only hosting country. Under specific circumstances, participants coming from countries adjacent to the hosting one (as example France & Belgium) could be accepted under decision of the local host and ESSR.
- 2.5. The registration fee will should be low and be decided conjointly by the hosting society and the ESSR ExCom.
- 2.6. Each course could be two days long based on the host request and the selected theme.
- 2.7. The faculty consists of a combination of ESSR members and colleagues from the hosting local radiological society who should have recognized skills as a teacher (at least 50% of the faculty should be from the local Radiology Society). The ESSR part of the faculty will include one committee/subcommittee officer (chair/vice chair), who must take the responsibility of the course (ESSR lead speaker). She/he will also have the task to act as a liaison with the local organizers, the hosting society and the ESSR. The total number of speakers involved from the ESSR side should be 2-4 per course.
- 2.8. The course evaluation and CME accreditation will be planned by the ESSR office.
- 2.9. The course language will be English.
- 2.10. The budget for the ESSR meets * National Society program will be included in the treasurer’s annual budget presented to and agreed by the ExCom and the general assembly. ESSR will

typically support one or two programs organized each year with a maximum expense of € 10.000 per program. The grant will be used to cover the ESSR speakers' travel expenses (ie. economy class airfare, travel to and from airport, airport parking, visa applications, etc.) and costs for hotel accommodation (up to 3 nights). The sum can also cover some setup expenses. A prebudget should be sent to ExCom for its approval. Speakers should submit an expense claim together with the original receipts to the ESSR office within two months of the end of the course. If there is an office arranging all speakers travel, a general invoice can be send to ESSR office with the detail required within it. Payment can be made in two parts: 50% to cover initial booking expenses and the rest of the amount after sending the definitive invoice expenses.

- 2.11. After the end of the course, the lead speaker (see point 2.7) will submit a report to the ESSR office which will then be published in the ESSR newsletter and the final budget.

3. Criteria to Apply to ESSR Meets * National Society Program

- 3.1. Applications from local Radiology Societies should be sent to the ESSR office and to the MSK National Society committee the latest at 1st February or 1st of May to be evaluated and approved during the ExCom meetings in March or at the annual ESSR meeting. Each proposal should include some info on the location, congress and lodging facilities, travel notes and some budgetary aspect (incl. approx. number of participants, venue costs, accommodation costs).
- 3.2. All decisions about the ESSR meets * National Society program are under the authority of the National Society committee and the ExCom. The past-president serve, and the current president serve as the chairperson and co-chairperson of ESSR meets * activities

As per April 2022. ExCom