

# THE ESSR MEETS NATIONAL SOCIETIES

## 1. Aim

- 1.1. The ESSR meets \* National Societies program is directed towards countries in which the MSK radiology discipline has already been structured, in terms of specific educational paths or as a recognized professional subspecialty. This may be either within a national Musculoskeletal Radiology Society, or within the national Radiology Society if no subspecialty society exists. From now on, these countries will be called “hosting countries”.
- 1.2. The aim of the ESSR meets \* National Society program is threefold: a) to offer high-quality advanced teaching in the field of MSK radiology to the members of National Musculoskeletal Radiology Societies, incl. MSK subspecialty groups; b) to establish liaisons between ESSR and National Radiology Societies to attract and encourage active participation of their members in the ESSR activities (ie. ESSR membership, use of the educational platform etc.); c) to encourage closer relationships and create the conditions for endorsement and implementation of ESSR guidelines and educational paths. D) to facilitate of young radiologist in the ESSR in any of the initiatives such as the Young Club or the AVATAR initiative
- 1.3. The MSK National Society committee will coordinate the program with ESSR ExCom. The current Past president and the President act as the chairperson and co-chairperson of the program.
- 1.4. The ESSR meets \* National Society program is designed for Europe. Regarding extra-european countries, available interaction options include a) use of the outreach program; b) an *ad-hoc* ESSR meets\* program following bilateral intersocietal agreement through the intersociety committee and the different committees and subcommittees of the ESSR (eg. ESSR meets SSR).

## 2. The ESSR meets \* Program

- 2.1. The ESSR meets \* National Society program consists of the conjoint organization of an on-site educational course by ESSR and the hosting country (local Radiological Society).
- 2.2. The theme of the course will be decided between the ESSR and the hosting country, which can also suggest the speaker team to be involved from the ESSR side.
- 2.3. The course should be focused to a specific theme and targeted to an audience with advanced level of competence, knowledge, and practice in MSK radiology.
- 2.4. These courses will be closed and limited to radiologists from the hosting country. Under certain circumstances, participants from adjacent countries (for example France & Belgium) could be accepted following agreement between the local host and ESSR.
- 2.5. The registration fee will should be low and be decided conjointly by the hosting society and ExCom.
- 2.6. Each course could be two days long and based on the selected theme.
- 2.7. The faculty will consist of a combination of ESSR members and colleagues from the hosting local radiological society who should have recognized skills as a teacher. At least 50% of the faculty should be from the local Radiology Society. The ESSR contribution to the faculty will include one committee/subcommittee officer (chair/vice chair), who will take overall responsibility for the course (ESSR lead speaker). She/he will also act as liaison with the local organizers, the hosting society and the ESSR. The total number of speakers involved from the ESSR side should be 2-4 per course.
- 2.8. Course evaluation and CME accreditation will be planned by the ESSR office.
- 2.9. The course language will be English.

- 2.10. The budget for the ESSR meets \* National Society program will be included in the treasurer's annual budget presented to and agreed by the ExCom and the general assembly. ESSR will typically support one or two programs each year, with a maximum expense of € 10.000 per program. The grant will be used to cover the ESSR speakers' travel expenses (ie. economy class airfare, travel to and from airport, airport parking, visa applications, etc.) and costs for hotel accommodation (up to 3 nights). The sum can also cover some setup expenses. A prebudget should be sent to ExCom for its approval. Speakers should submit an expense claim together with the original receipts to the ESSR office within two months of the end of the course. If there is an office arranging all speakers travel, a general invoice can be send to ESSR office with the detail required within it. Payment can be made in two parts: 50% to cover initial booking expenses and the rest of the amount after sending the definitive invoice expenses.
- 2.11. After the end of the course, the lead speaker (see point 2.7) will submit a report and final budget to the ESSR office which will then be published in the ESSR newsletter.

### 3. Criteria to Apply to ESSR Meets \* National Society Program

- 3.1. Applications from local Radiology Societies should be sent to the ESSR office and to the MSK National Society committee at the latest by 1<sup>st</sup> February or 1<sup>st</sup> of May, to be evaluated and approved during the ExCom meetings in March or at the annual ESSR meeting in June. Each proposal should include some information on the location, congress and lodging facilities, travel notes and some budgetary aspect (incl. approx. number of participants, venue costs, accommodation costs).
- 3.2. All decisions on the ESSR meets \* National Society program are under the authority of the National Society committee and ESSR ExCom. The Past-President and the current President serve as the chairperson and co-chairperson of ESSR meets \* activities

As per April 2022. ExCom